

RURAL WATER SUPPLY PROCESS FOR SUBDIVISIONS/SHORT PLATS

PHASE 1 - Apply for a Mitigation Certificate

Fill out the Mitigation Certificate Application found on our website at <https://tinyurl.com/ruralwater> or pick one up at the Planning Division Office. We can also email a copy to you, send us a request for one to rural.water@co.benton.wa.us.

These documents need to be notarized which can be done at our offices at no charge.

Choose Your Package

- Pkg A - 200 gallons per day usage which has a cost of \$663.00
- Pkg B - 300 gallons per day usage which has a cost of \$1410.00
- Pkg C - 400 gallons per day usage which has a cost of \$2157.00

These documents will need to be recorded which will have recording fees of Approx. (\$600+) see the Auditor's Office for current cost information.

Our office will prepare a Mitigation Certificate for your signature & payment, which you will record with the Auditor's Office at the same time as the Subdivision or Short Plat. You will then need to send us a copy of the Auditor's Fee # (the receipt) via email or by dropping off a copy of the receipt to our office.

The total fees for Phase 1 consist of the Package price and the recording fee ranging from \$1300 to \$2800.

PHASE 2 - Buy a Water Meter and pay the Annual Monitoring Fee

Once development (building a residence) occurs on the lots within your subdivision or short plat the owners will need to email or call the office and have a Meter Acquisition Form sent to them for obtaining their meter. It is filled out and returned to our office via email.

The Rural Water Supply Coordinator will contact you and set up a day and time for you to pick up the meter. Meter Prices vary and are currently priced at \$449 + tax. The Annual Fee is also paid at this time either \$180 (Jan-June) or \$90 (Jul-Dec)

Once the meter is installed, the Installers Certificate and required photos are emailed back to rural.water@co.benton.wa.us

Staff will then review the photos and Installer Certificate and make sure the monitoring software is reading the meter usage. If all is in order a release of the RWSP hold on the Building Permit will be sent to the Building Division.

The total fees for Phase 2 for the purchase of the meter vary and are approximately \$485.37 for the one inch meter and \$336.19 for the 5/8 by 3/4 inch meter. The Annual Fee is also paid at this time either \$180 (Jan-June) or \$90 (Jul-Dec)

Every year thereafter at the first of the year the applicant/owner will be billed for their Yearly Annual Monitoring Fee (\$180).